

Democratic Services

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Date: 20th November 2013

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**To: All Members of the Economic and Community Development Policy
Development and Scrutiny Panel**

Councillor Robin Moss
Councillor Cherry Beath
Councillor Patrick Anketell-Jones
Councillor Brian Simmons
Councillor Andrew Furse
Councillor Geoff Ward
Councillor Dave Laming
Councillor David Martin

Chief Executive and other appropriate officers
Press and Public

Dear Member

**Economic and Community Development Policy Development and Scrutiny Panel:
Thursday, 28th November, 2013**

You are invited to attend a meeting of the **Economic and Community Development Policy Development and Scrutiny Panel**, to be held on **Thursday, 28th November, 2013 at 1.00 pm** in the **Kaposvar Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Economic and Community Development Policy Development and Scrutiny Panel -
Thursday, 28th November, 2013**

at 1.00 pm in the Kaposvar Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES (Pages 7 - 18)

8. CABINET MEMBER UPDATE (10 MINUTES)

The Cabinet Member will update the panel on any relevant issues. Panel members may ask questions.

9. COMMUNITY SAFETY PLAN: BRITISH TRANSPORT POLICE (30 MINUTES) (Pages 19 - 22)

The report invites the Panel to hear from British Transport Police (BTP) on the work they do in protecting the public and staff on our trains and rail stations.

The Panel will receive a presentation on our local BTP Neighbourhood Policing Team based in Bath Spa rail station and, hear about how they reduced an overall 43% reduction in reported crime and anti-social behaviour since 2009 for Bath and North East Somerset.

The Panel will be invited to an open question and answer session at the end of the presentation.

The Panel are asked:

1. To note the Community Safety Partnership work with BTP, First Great Western and Network Rail and to raise questions in relation to the reduction of crime and anti-social behaviour for Bath and North East Somerset.
2. To note future challenges on our local rail stations, to include Keynsham and Oldfield Park.
3. To assist with future BTP community safety campaigns and identify where further support can be generated by the council and other agencies.
4. To make any recommendations to Cabinet or Responsible Authorities Group.

10. LEISURE STRATEGY UPDATE (45 MINUTES) (Pages 23 - 26)

The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years.

A key function of the leisure strategy is to form the basis for a procurement process for a new leisure contract.

The Panel are asked to consider a presentation on the direction of travel of the strategy.

11. DRAFT MEDIUM TERM PLAN (PLACE) UPDATE (Pages 27 - 46)

The draft Place Medium Term Service & Resource Plan (MTSRP) update is presented for consideration by the Panel:

- (1) To ensure all members of the Panel are aware of the context for Service Action

Planning and budget setting.

- (2) To enable comment on the progress being made on this 3 year plan.
- (3) To enable issues to be referred to the relevant Portfolio.

The Panel is asked to:

- 1. Comment on the update to the 3 year medium term plan for Place, focusing on matters affecting 2014/15, and note that will be the second year of the plan.
- 2. Identify any issues requiring further consideration and highlighting as part of the budget process for 2014/15.
- 3. Identify any issues arising from the draft plan it wishes to refer to the relevant portfolio holder for further consideration.

12. WORKPLAN (Pages 47 - 52)

This report presents the latest workplan for the Panel.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.